



**Job Description – Garden Center Associate**  
**Position Type:** Full-Time or Part-Time (Seasonal)  
**Location:** Salem, WI

The Garden Center Associate role is intended for the individual with a passion for plants. Although no two days are the same, you will work within a team environment to maintain a clean and appealing retail garden center while providing a stellar sense of customer service.

### Essential Duties and Responsibilities

- Provide excellent customer service
- Conduct cash register POS transactions.
- Answer phones and handle customer inquiries.
- Perform store opening and/or closing duties.
- Weed, water, deadhead, and prune plant stock.
- Assist with maintenance of property gardens, store, general cleaning, restocking, cleaning, and organizing of nursery/retail space.
- Assist in unloading deliveries and pricing of plant material.

### Working Conditions

- Work is performed indoors and outdoors.
- May have exposure to outdoor weather conditions, including inclement weather (rain, snow, heat or cold).

### Education & Experience

- Retail experience is preferred.
- *Plant knowledge is preferred.*

### Specific Requirements

- Good organizational and communication skills.
- Must be able to communicate effectively in English.

### Physical Requirements

- Stands and walks for long periods of time throughout the day.
- Squats, stoops, or kneels and lifts objects from the ground frequently.
- Full extension of arms above head and in front of body.

### Job Specifications

- This is a full-time or part-time seasonal position.
- Typical shifts are 8am-4pm or 10am-6pm with two days off.
- Should be prepared to work in all weather conditions.
- Holidays and weekends are required March-October.
- Overtime may be required as workload dictates.

*Training will be provided. This position description is not intended to be a complete list of all duties and responsibilities of the job. Further, the duties assigned may be added, deleted, or modified at any time at the discretion of management. Breezy Hill Nursery is an EEO/AA employer.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_